

CITB FUNDING

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IN THE
FUTURE
OF YOUR
BUSINESS
WITH CITB
FUNDING.



citb.co.uk/funding

SKILLS AND TRAINING FUND FOR SMALL AND MICRO-SIZED BUSINESSES (1 - 99 EMPLOYEES)

✦ Skills and Training fund for Small and Micro-sized businesses

- The fund is there to support the cost of training in Construction Skills OR Leadership & Management
- Enabling increased productivity, innovation and development of Leadership & Management capabilities.
- Up to £5,000 for employers with 1- 49 employees
- Up to £7,500 for employers with 50 - 74 employees
- Up to £10,000 for employers with 75 - 99 employees.

✦ Application checklist

- Check you are eligible to apply for funding (you are CITB registered and your Levy is up to date)
- You have not asked for more funding than you are entitled to for your business size (and any previous Skills & Training funding is complete)
- You have not included the cost of buildings, equipment, consultancy, or items on the 'not fundable' list (Please see our Guidance Notes for further information)
- All training/ activity fits the definitions of leadership & management OR is construction-specific
- You have provided quotes or other strong evidence to demonstrate value for money and to assure the quality of the training/ activity
- You have included all of the compulsory information within the application form
- You have included the correct information in each Tab of the application form (i.e. If training is grant eligible it is on the GET tab, if it is not grant eligible – it is on the Non-GET tab)
- If plant training is included, all the associated practical or theory tests have been included
- You have not included first aid training (unless you are exempt from paying levy)
- A Training Provider has not completed the form for you (without you being fully aware of what else you could use the funding for)
- You have spoken to your CITB Adviser for additional support.

**FUNDING FOR
TRAINING HELPS
KEEP THE TEAM UP
TO DATE, SAFE AND
HIGHLY SKILLED.**

Joe Armitage
Finance Manager
East Midlands Diamond Drilling



Further Information

- To download an application form, visit [our website](#)
- For support with you with your application, read our [Guidance notes](#)
- Read our [terms of funding](#)
- Read our [terms of bidding](#)
- Contact your local [CITB Advisor](#)
- Email skills.training@citb.co.uk.

